

# C.C.D.A. General Meeting Minutes

26th August 2015



Meeting held at H.V Jones Pavilion, Ferntree Gully, Vic.

Meeting open 20:10

Item	Description	Responsible person
1.	<p><b>In Attendance:</b></p> <p>President – Alan McMullen                      Vice President - Barry Smethurst                      Secretary - Phil Carr                      Treasurer/Registrar – Ben Bonollo                      Scrutineering/Rules/Media – James Hill                      Equipment – Rohan Archibald                      General Members – David Blair</p> <p>Apologies - Leon Jones, Clint Read, Steve Tjepkema, Kelly Miller</p> <p>Minutes from last meeting accepted – Barry Smethurst, seconded David Blair</p>	
2.	<p><b>Financial report</b></p> <p>Statement account 1 - \$15.49                      Statement account 2 – \$36,366.72                      Savings account - \$87.29                      Term deposit - \$23,224.74                      Paypal - \$42.56</p> <p><b>Incomings:</b>                      Paypal transferred to bank (memberships) – \$2687.16</p> <p><b>Outgoings:</b>                      ML Accounting – \$713.20                      Jo Whitehead - \$375.00</p> <p>Bank accounts are as follows:                      633000 – 130602915                      633000 – 130603145                      633000 – 120931563                      633000 - 130697899</p> <p>Cameron Stewart is to be removed as signatory from all bank accounts and internet banking access removed, Barry Smethurst is to be added as signatory to and having access to all accounts including via internet banking. Cameron Stewart’s Digipass token is to be passed on to Barry Smethurst.</p>	<p>Still in progress</p> <p>Barry Smethurst</p>

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3.	<b>Membership Report</b>  570 paid members.	
4.	<b>Log Books</b>  Definition of selling a previously log booked cage or vehicle needs to be better defined and explained so as to avoid confusion and published for easy reference .	Still in progress  James Hill Kelly Miller Ben Bonollo
5.	<b>Scrutineering</b>  Review of process and paperwork still in progress.	James Hill
6.	<b>Event review</b>  Dederang – Working bee – Tracks are progressing well	
7.	<b>Forthcoming Events</b>  Outback Challenge – 25 <sup>th</sup> Sept. – October 2 <sup>nd</sup> , In final planning stages Willowglen – 2 <sup>nd</sup> – 4 <sup>th</sup> October – CCDA will be attending Toobarac – Permit approved but with conditions – unsure if it will proceed Dederang - 23rd – 25 <sup>th</sup> October, permits still being obtained. Broadford - Currently on hold due to change of Broadford's committee Bindaree – Final stage of permit process is in progress. Barry Smethurst is investigating a potential new property in Vic to race on through one of our members.  Capricorn Equestrian in QLD have made contact via email and would like to talk about potentially running an event	Ben Bonollo        Al McMullen
8.	<b>Rules</b>  Review is in final draft form, almost ready to be published for review	James Hill
9.	<b>Marshall Training</b>  5 <sup>th</sup> September at Glen Creek competition venue	

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10.	<p><b>General Business</b></p> <p>Cams affiliation – Still chasing paperwork that is needed to finalise the submitted application.</p> <p>Insurance – Need to look at 2 different aspects. Need to come up with a formula for working out event insurance costs so as to cover our yearly cost, secondly need liaise with Affinity to look at our current policy and how to reduce it, or potentially look elsewhere for insurance.</p> <p>Insurance – where does our insurance stand when it's a member vs. member incident?</p> <p>Membership and website - Do we have backups?</p> <p>Common question from members – Can we come up with a list of FAQ with answers and list on the website?</p>	<p>Ben Bonollo Al McMullen Barry Smethurst</p> <p>Ben Bonollo James Hill</p> <p>Ben Bonollo</p>
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Meeting Close 21:55